

WHS & HANMER SCHOOL BUILDING COMMITTEE

REGULAR MEETING MINUTES

Monday November 26, 2012

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	X		
	J. Edward Brymer Jr., Vice Chairman	X		
	Steven Barry	X		
	Daniel Camilliere	X		
	Frank Dellaripa	X		
	Diane Fitzpatrick, Clerk	X		
	Peter Gardow	X		
Liaison Present	David Drake, Council Liaison			X
	Mike Turner, Staff Liaison	X		
	John Cascio, Bd. Of Education			X
Staff Present				
	Jeff Bridges, Town Manager	X		
	Mike Emmett, Supt. Schools	X		
	Tom Moore, WHS Principal			X
	Fred Bushey, Dir of Maintenance	X		
	Lori Schroll, Administrative Analyst - Engineering	X		
	Sally Katz, Dir. Of Physical Services	X		
	Sue Smith, Finance Director			X
	Keith Rafaniello, Board of Ed			X
Guests Present				
	Rusty Malik, Quisenberry Arcari	X		
	Lorel H. Purcell, O&G Construction	X		
	Andrew Komar, Asst. Principal	X		

Call to Order: Chairwoman Fortunato called the meeting to order at 6:40 p.m. in the lower level meeting room of the Board of Education, 127 Hartford Avenue.

1. Public Comments: none (no public present)

2. Approval of Minutes: Motion by Peter Gardow seconded by Ed Brymer to approve the minutes of 11/12/12 meeting with changes. All present voted in favor, Steve Barry and Dan Camilliere abstained.

3. Correspondence: None

4. Expenditures:

a. Benesh (formally Purcell), Inv. No. 57761, \$ 2,310 (progress bill for Traffic Study)
Motion by Frank Dellaripa seconded by Ed Brymer all present voted in favor.

Diane Fitzpatrick asked if Benesh will present their findings to the Committee. Mike Turner responded if the Committee requests it they will. Rusty stated that it isn't uncommon for the traffic engineers to present to the committee; he will let them know and try to set it up for the December meeting prior to Planning & Zoning submission.

b. EnviroMed Services, Inv. 13392, \$18610.00 – Motion by Diane Fitzpatrick seconded by Dan Camillere, all present voted in favor.

Peter Gardow asked the question that on the bill two of the items were labeled additional, was this planned? The answer was that the Committee had allotted an additional \$15,000 for additional testing.

5. Staff/Architect/CM Information:

a. Architect discussion Land use applications:

Rusty reported he met with the Design Review Advisory Committee and presented samples of materials that may be used (metal panels, green roof, masonry, precast, and glass). He shared the images of the building and information regarding it. The Board did approve the architecture, and liked the building, but wanted to see the final landscaping design.

Christine asked Rusty to talk a little more about the materials he brought, he responded that these are not the finalized samples and he will have a comprehensive presentation when they are finalized.

Rusty also presented pre-application to Planning & Zoning, the discussion and comments were about the site and site circulation. They were concerned with the queuing space for parent drop off/pick up. Chairperson Harley didn't like the flow of traffic and commented there was too much parking. Rusty stated he took their comments into consideration and to address his concerns presented to the Building Committee Option E, which will make the Safety access road two lanes students will go straight and parents will turn off and queue. This will eliminate 1 row of parking.

Ed asked what the opinions of the Traffic Consultant and Public Safety officials of this new option. Rusty said he had just finished it and they hadn't seen it yet. The question was raised if they come back and like it, where does the committee want to go with this and/or if they come back with changes can the changes be emailed out to the committee and a decision be made through email.

Diane Fitzpatrick made the motion to approve in concept Option E updated, pending approval from the Fire Marshal, Police and Traffic Consultant, Ed Brymer seconded the motion. All voted in favor. Chairwoman Fortunato reminded everyone to please check emails and respond.

Rusty then met with the Inland Wetlands Watercourse Commission; their concern was about the ball fields being wet. Rusty explained they are not digging up the fields they are going to try doing enough drainage that the issue wouldn't be aggravated any further. The IWWC granted approval of the erosion and sediment control plan as submitted.

b. Architect Design Development Submission:

The Design Development Plan and specifications have been submitted. Rusty will meet with the Music and Tech Ed Department heads this Friday.

c. Construction Managers Report:

Phasing meeting this Friday at 9:30.

Lorel asked Mike Turner to start the hiring process for the Structural Peer Reviewer and the Special Inspections Coordinator.

Lorel stated the next company to be hired should be a moving company. There was discussion regarding the role of the custodians, e.g. whether they will do the preliminary boxing and moving and the moving company will do the heavy stuff. It was discussed that maybe create a team within the school letting the teachers know to bring home some of their personal items until the renovations are over. It was suggested to get the teachers boxes and labels early so they can start packing up.

Lorel requested and Chair agreed to have a special meeting on 12/17 to discuss the Cost Estimate for the Design Development submission.

Lorel suggested that an outside Code Reviewer be hired when we go to the State to PCT. Rusty has some names as does Sally Katz of firms that have experience with this type of review.

6. Old Business:

a. Committee Reports:

Site Work/Construction – Frank said he received the site drawings that have existing pipes, and next week the MDC will put the cameras in the pipes and do a complimentary report for us.

It was asked if MDC finds anything is there money budgeted for this; Lorel's answer was no. The questions came up when were the pipes put in, sometime in the 1950's

Communications – Diane stated the committee met tonight and that Facebook is up and running and they are going to publicize it more with the kids and PTO's.

Mike Emmett will talk to Wethersfield Life to get a story going on Geothermal.

In the Spring, they will have another news release regarding what the community impact will be with the High School being unusable during the summers.

Also, they will start meeting with the PTO's sometime in Jan/Feb.

Rusty will provide the Committee with posters of the design so they can be moved from school to school.

Technology/Furniture – Will meet on Friday; have the staff coming in giving their opinions. Ed Brymer complimented Mike Emmett for doing a good job.

Energy – There is a meeting scheduled for Thursday at 3:30 at Town Hall. Christine asked about the news articles regarding the Energy Star rebates; maybe look into this and see if there are any rebates, etc.

Finance – nothing this month will have financial reports next month.

b. Status Architect Change Order for Additional Services –

This went to Council and was approved. Mike clarified that these dollars were in the budget, moving funds for the security consultant from design contingency. Council did say that they are watching the committee and to be careful of cost overruns. Also they would like to get financial reports.

7. New Business:

The question was asked what are the cost savings in regard to the pv panels; Lorel stated she doesn't have that yet, will have it by the December meeting.

8. Other Business:

a. Hanmer School Fire Alarm Project Status Report:

Fred stated the bids are being opened on Friday. He will present bid results to this Committee at the December 10th meeting and then Council on the 17th. Hopefully this work will start during Christmas vacation with a tentative finish date of 3/31/12.

9. **Adjourn:** The next meeting is scheduled to take place on Monday December 10, 2012, in the Community Meeting Room, Lower Level of the Library. Special meeting to be held Monday December 17th at 5:30 pm to discuss budget.

Motion made by Ed Brymer, seconded by Peter Gardow to adjourn.
All present voted in favor.

Meeting adjourned at 8:55 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk